

Meeting Minutes

MEETING: Parent Board Meeting

CHAIR: Jen Trask

DATE: February 22, 2017 **Time:** 6:00pm – 8:00pm
LOCATION: Case High School

Present: Jen Trask, Neil Wright, Liz Christensen, Tom Knaus, Jeff Peterson, Missy Reischl, Ben Scharff, Tracy Stouffer, Steve Waite, Jennifer Waite, Tamara Marini, Sheila A, Lindsey Thomas, Jose Arteaga, Helena Pudzisz, Joanne Mudry

Excused:

Agenda Item	Discussions/Decisions	Action Items and Person Accountable
Minutes	Minutes approved from January	
Fall & Winter Season	<p>Bylaws: Looking at and updating the bylaws in addition to job descriptions. Neil and Liz met 2 times and feel they have a rough draft and will forward that to the board.</p> <p>Will work on updating bylaws first and then discuss need to update job descriptions.</p> <p>501 (c)3: Within the next 4 weeks, file for the 501 and taxes. Ben working with Jean. Has an appointment to speak with her on 2-23-17 and will have information for the March meeting.</p> <p>Cost to being 5013c but benefits will outweigh the cost.</p>	<p>Neil and Liz will continue this for March</p> <p>Ben will get that ready then send to the board for review.</p>

	<p>Descriptions of different committee descriptions. Liz sent a draft to Josh. Attempted a sign up but had limited families volunteer.</p> <p>Liz: Do mini tours to take people around to the different jobs so they can actually see what those jobs are.</p>	
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<p>Head Coach</p>	<p>Met with Brian Arnold, building and grounds. Case AD getting reports from 3rd shift engineer saying SEA kids are disruptive. Had a meeting to figure out what was happening in regards to supervision. Carl is the individual who is bringing up concerns. Running in the hallways will be taken care of. AD was told we would not put an adult in the locker room. Was asked to come to coaches immediately if cleaning staff observes a problem.</p> <p>Talked about keeping a pool open during the summer. Willing to pay a little extra if they are willing to keep it open in the summer. Stated if he keeps a pool open it would be Park. Also asking for a block here for diving.</p> <p>Meets coming up: EoSTT to include parents to swim</p> <p>Bid for 2018 regional: Carthage might be moving big meet same weekend as regionals to RecPlex so</p>	<p>Neil is going to talk to the kids and put in newsletter.</p>
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	<p>we need to find a pool to host it at. Does our team still want to bid for this meet? Raise price for admission? Would not be able to get Schroeder.</p> <p>Neil provided a proposed meet schedule for Spring/Summer</p> <p>Need to decide on the GLO meet as it was the same date as Louisville.</p> <p>Becky Sharff has the link for room reservations and will forwarded it this weekend.</p> <p>Motion to accept meet schedule - accepted by all</p> <p>Neil discussed perks for certain positions on the board. To increase recruitment of certain positions.</p>	
<p>Spring Summer Meets</p>	<p>Kentucky Meet: July 6-8 (Thursday - Saturday meet) Becky Scharff is looking into hotels near downtown area. Early Bird - April 29th and 30th Brown Deer. This will be single session meet (1 worker session) Pirate Plunge: June 2-4 Brown Deer (3 worker sessions) Summer Sizzler: June 23-24 Pleasant Prairie. (2 worker sessions).</p> <p>Spring season start April 3. Summer session starts:</p>	<p>Neil will work on start date for summer.</p>
<p>Treasurer Report</p>	<p>Checking with some families to keep up with escrow account. Discussed possible dollar amount to limit meet participation until family is caught up. To be implemented at the start of spring season. Suggestion once amount owed reaches 200.00.</p>	

	<p>5,000 of registration we still have to collect. We are up 12,000 in registration fees.</p> <p>January meet we only made 4700. The Lake team did not attend. (Budget was 11000)</p> <p>Regional meet has not been calculated yet.</p> <p>Planned on 17,000. The meet was larger by 24 athletes. Expenses were higher but we charged more.</p> <p>Emails are being sent to families that owe escrow money.</p>	
Registration	<p>March 20th returning swimmer registration for Spring/Summer. March 20th is also picture night.</p> <p>Tryouts for new swimmers is March 27th. Run a practice just for new kids that 1st week. An introduction to the team and the rest of the team would begin the 3rd.</p> <p>USA policy is that new kids can swim with club for a month.</p>	

Meet Director		
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Vice President	No new business	
Officials	<p>Steve Waite and Dave Krug - now S/T certified Liz starter/ref certified Eric Bergmann has 1 more apprentice, completed 3 S/T 3 new people Interested for Stroke/Turn clinic; Fosters and Shawn Jensen Tracy interested in S/R. Can train after 10 months (end of April) when clinic is offered. Sheri, Lindsey, Trina could also go for S/R if interested</p> <p>Next stroke and turn clinic will be April maybe starter ref but for sure in the fall.</p>	
Fundraising	<p>Sponsorship - if families get someone to sponsor the team that could count towards fundraising. Need 501 C.</p> <p>Superbowl pool: Club gets 500 Families would get 5.00 for every square going into the fundraising account.</p> <p>Emailed parents that never sent in fundraiser check Fundraising deadline is March 1st.</p>	
New Business	<p>Parent concerns: Lindsey Thomas spoke to board Not seeing improvement in the coaching staff at the age group level. Also was feeling that there is not enough coaches on staff specifically on Thursdays. Parents expressed concern with the amount of attention given to stroke technique. Feel swimmers are not getting enough individualized attention. Prerequisite to be a coach: Most are former swimmers and then USA swimming has other certifications that are required. Coaches also attend clinics to further their training.</p>	

	<p>Ideas suggested to reinstate buddy system for younger swimmers Mentoring for coaches Increasing social connections for families</p> <p>Nominating Committee- Secretary, Registration (looking for a shadow), Fundraising, and President. Neil, Jeff, and Liz to be committee. Need to review terms, positions up for election and nominees.</p>	
Unfinished Business	<p>Neil and Jen sat down with Mike. Everyone feels more questions need to be asked and financial situation discussed. Letter of registration also needs to be discussed and why he is interested in coming back to the team.</p> <p>Proposal of what can and cannot work.</p>	
Parking Lot Items	<p>Will continue to look into Liz's idea of sponsorship once the 501 C is established.</p> <p>Was from December minutes Athlete survey using survey monkey-</p>	Jeff Peterson

Meeting Adjourned: 8:15 pm

Next Meeting: March 13 Park High School start time at 6:00