



SEA Board Meeting Minutes

Date: August 27, 2013

Attendance: Pat Lewno, Neil Wright, Melissa Abel, Trina Cain,
Missy Reischl, Brenda Rose, Jen Trask, Kim Wergin
Absent: Vickie Bleser, Lydia Bollendorf, Rebecca Scharff,
Guests: None

Approval of Minutes: Missy Reischl made motion to accept minutes, Melissa Abel seconded,
all in favor, motion carries.

Agenda: See Attached Agenda

Financial VP Report:

- Missy informed us all forms and changes will be ready for Registration.
- Registration updates:
 - Tryouts – 9/16/13 Park HS 6:00 pm
 - Returning families – 9/19/13 Sealed Air YMCA 6:00-7:30 pm
 - Returning families – 9/23/13 Case HS 6:00-7:30
 - New families – 9/30/13 Case HS 6:00-7:30 pm
- Meet Worker Obligations Change:

Melissa made a motion we change Worker Obligation to \$75 for each session we host. We will adopt changes for the Guarantee Check Statement, including a \$100 charge for No Call, No Show for each session we host. Kim seconded the motion, all in favor, motion carries.
- Volunteer T-shirts will be given to returning families at registration if requested. Our existing inventory will accommodate new and returning families. No need to order additional shirts.

Treasurer Report:

- Review current financial reports – Mike & Vickie absent, no report given.
- IRS non-profit status update – Pat reported that our representative “dropped the ball” they are no longer employed with the company, all processing fees will be covered to get our request for 501C3 processed as soon as possible.

Meet Directors Report:

- Review 13 & Over State meet info:
We need to get vests for ushers and meet marshalls
Hospitality workers need to communicate better next year. Missy suggested someone from the BOD be in charge of the food both concessions & hospitality.
New Berlin had timers that were under 13 years old, it was addressed at timers meeting
Several coaches thanked us for running a smooth meet, the equipment ran very smooth also
- November 3, 2013 meet: nothing to report

Fundraising:

- Fall/Winter Opportunities – Jen reported
 - Scrip will be offered two times / month
 - Elegant Farmer Pies
 - Dance – will need all attending to sign a release because our liability insurance only covers injuries that are pool related. We will also need security for the dance.
 - Wine Tasting
 - Cookie Dough?

Parent Liaison: no report

Coaches Report:

- Update Website redesign – almost complete, will have up and running before registration
- Coaches for Fall/Winter season -
Neil –
Mike –
Most other coaches will return
- We will have an answer regarding Scrip & other fundraising money that exceeds the required \$150 so that we can convey that information at registration

New Business:

- Credit Card Reader
- Printer with copier function to print a copy of registration form when families register
- Meet Manager 5.0 needed for Pat

Unfinished Business:

- Pool project update – no update

Next Meeting: Wednesday, September 18, 2013, 6:00 pm @ Park HS
Meeting Adjourned @ 7:43 pm