

## Meeting Minutes

**MEETING:** Parent Board Meeting

**CHAIR:** Jen Trask

**DATE:** January 18, 2017 **Time:** 6:00pm – 8:00pm  
**LOCATION:** Park High School

**Present:** Jen Trask, Neil Wright, Liz Christensen, Tom Knaus, Jeff Peterson, Missy Reischl, Ben Scharff, Tracy Stouffer,

**Excused:**

Agenda Item	Discussions/Decisions	Action Items and Person Accountable
<b>Minutes</b>		
<b>Next Meeting</b>		
<b>Fall &amp; Winter Season</b>	<p>Bylaws: Looking at and updating the bylaws in addition to job descriptions. Neil and Liz met.</p> <p>Will work on updating bylaws first and then discuss need to update job descriptions.</p> <p>501 (c)3: Within the next 4 file for the 501 and taxes.</p> <p><b>Indy meet</b> there are families that still do not have a room. There are rooms still available on IHG.com website. Holiday Inn express is still available for 133.00.</p>	<p>Neil and Liz will continue this in February.</p> <p>Ben will get that ready then send to the board for review.</p>

	May not be able to do a team dinner. Will need room for approximately 60 people.	Reserve a room at the Staybridge to host a team dinner. Becky Scharff.
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<b>Head Coach</b>	<p>Met with Brian Arnold, building and grounds. Case AD getting reports from 3rd shift engineer saying SEA kids are disruptive. Had a meeting to figure out what was happening in regards to supervision. Carl is the individual who is bringing up concerns. Running in the hallways will be taken care of. AD was told we would not put an adult in the locker room. Was asked to come to coaches immediately if cleaning staff observes a problem.</p> <p>Talked about keeping a pool open during the summer. Willing to pay a little extra if they are willing to keep it open in the summer. Stated if he keeps a pool open it would be Park. Also asking for a block here for diving.</p> <p>Discussed Mike's e-mail</p>	<p>Neil is going to talk to the kids and put in newsletter.</p> <p>Neil is working on swim a thon.</p> <p>He will have a discussion to Mike and then board will look into ability to financially support.</p>
<b>Treasurer Report</b>	<p>Checking with some families to keep up with escrow account.</p> <p>Discussed possible dollar amount to limit meet participation until family is caught up.</p> <p>To be implemented at the start of spring season.</p> <p>Suggestion once amount owed reaches 200.00.</p>	<p>Talk to Renee D. about the discrepancy with the towel order balance.</p>

<b>Registration</b>	<p>132 athletes are currently registered</p> <p>Looks like we will be bigger than the 2015-2016 season.</p>	

<b>Spring Summer Meets</b>	<p>Kentucky Meet: July 6-8 (Thursday - Saturday meet)</p> <p>Becky Scharff is looking into hotels near downtown area.</p> <p>Early Bird - 29th and 30th and April Brown Deer. This will be single session meet (1 worker session)</p> <p>Pirate Plunge: June 2-4 Brown Deer (3 worker sessions)</p> <p>Summer Sizzler: June 23-24 Pleasant Prairie. (2 worker sessions).</p> <p>Registration March 20th which is also picture night. 6:00-7:30.</p> <p>Spring season start April 3.</p> <p>Summer session starts:</p>	<p>Neil will work on start date for summer.</p>
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<b>Meet Director</b>	<p>Josh will get regional meet set up so families can begin signing up.</p> <p>Josh needs to know ASAP if we are combing heats for buying food.</p> <p>How to adjust worker spots: change it to 1 worker spot.</p>	
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<b>Officials</b>	<p>2 new possible parents willing to take the class.</p>	
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<b>Fundraising</b>	<p>Suggestion from Tom to bring football pool squares to meet.</p> <p>Sponsorship - if families get someone to sponsor the team that could count towards fundraising.</p> <p>Need 501 C.</p> <p>Superbowl pool dropping fee to 20.00 a square.</p> <p>500 halftime</p> <p>1000 on the final</p> <p>Club gets 500</p> <p>Families would get 5.00 for every square going into the fundraising account.</p>	Neil will put in the newsletter. Tom will look for his flyer from last year to give to Neil.
<b>New Business</b>	Tracy will help parents with regional signup on January 24.	
<b>Vice President</b>	LSC meeting coming up next Tuesday. 4 weeks for swim caps.	
<b>Parking Lot Items</b>	<p>Will continue to look into Liz's idea of sponsorship once the 501 C is established.</p> <p><b>Was from December minutes</b></p> <p><b>Athlete survey using survey monkey-</b></p>	<b>Jeff Peterson</b>

**Meeting Adjourned: 7:30 pm**

**Next Meeting: February 22 Case High School start time at 6:00**